

VPO Meeting
Valley Arts and Science Academy
Thursday, July 23, 2009

Minutes

Attendees: Alma Zechman, Candy Avila, Kristi Holland-Baptiste, Sofia Nagao, Andrea Hernandez, Brandy Steiner, Cristy Hayes, Sara Aranda, KP Phagnasay

Approval of Minutes- May 23, 2009, Minutes Approved

Financial Updates: Candy Avila to update the Financial Ledger to reflect expenses committed but not awarded. As of 7/15/2009 Balance shown was \$6,468.69

Committee Reports:

- **Fundraising-** We do not seem to have someone heading the committee currently overseen by VPO President and Vice President.
- **Marketing-** Brandy Steiner
- **Parent Center- Is not active** By Laws need to be reflect such change. Delete the parent center from By Laws.
- **Garden and Beautification-** Wendy Montejano
- **Safety-**Needs to be established.

Announcements/Reminders:

- **New Officers List-** The parliamentarian position needs to be filled. President of VPO will appoint someone to the position.
- **Vacancies in VPO-** All elected positions are filled.
- **Welcome Back Night- August 13th @ 6:30 p.m.-** We are no longer going to have movie night, we will only do a fund raiser by selling popcorn and water.

New Business:

- **Non Profit Status-**Is still in process Laura Fawcett has taken the lead on this task and due to her absence no update was given.
- **VPO By Laws-** No Issues
- **School Board Representation:** Meeting tomorrow and a representative is needed to discuss/review the Student Handbook. Alma Zechman is representing VPO and will be attending the meeting as the VPO representative to address this issue.
- **Carnival/Health Fair (October 17, 2009):** Alternate date October 24, 2009. Mrs. Nagao is going to check on proposed date to verify that it does not conflict or

interfere with other VASA school activities. She will also verify with the Ted C. Willis Site for the use of the field on that date.

- **Sock Hop (March 5, 2010):** It was proposed to have a Dance for the older children at VASA. Mrs. Nagao will investigate if the Ted C. Willis will allow the use of the GYM on proposed date, and how much the school would be charged for usage.
- **VPO approved the purchase** of pencils for the teachers classroom use. It was determined that about 3 pencils per student would be required at an estimated cost of \$45 dollars. Mrs. Avila to order on behalf of VPO.
- **Classroom Stipend:** During last school year Classrooms were awarded a \$50 stipend. Due to the staffing changes some classrooms would end up with no money at all (since some has already been spent by some teachers). It was approved to award the new 3rd and 5th Grade Teacher a \$50 stipend. Other teachers being shifted would be bumped up to \$50 dollars based on the remaining balance of the classroom they were assigned to.
- **Top Box Fundraiser:** A new person is needed to take over processing and submitting the coupons for the school. Everybody will ask around to see if a new person can commit to taking over.
- **Display Case:** A case was purchased and will be used for fundraising purposes. The Display Case will be located inside the office. Items will be placed for sale to students at designated dates and times. To be determined: times and dates open for sale, the type of items for sale, where to purchase, and who will handle/coordinate this fundraiser.
- **Santa's Workshop:** To allow students to purchase/make a gift of their own for their family/friends. To be held one week prior to winter vacation and to be setup in the cafeteria. Schedule to be coordinated with the school to allow classrooms to be rotated throughout the week.
- **Uniform Sale:** It was proposed to have another sale since there were still some uniforms left from previous sale. All items to be sold for \$1. Possibly to have it held the first week coming back to school (Thursday during early release). To be announced during Parent Night and/or Website.
- **Yard Sale:** To be reviewed again in the future.

Tabled Items:

- **Recycling Bins-** No longer needed